

**Resort Village of Fort San**  
**Regular Meeting of Council held in the R.M. of North Qu'Appelle Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 pm Tuesday, January 15, 2019**

Present: Mayor: Blair Walkington  
Council Members: Steve Helfrick  
John Naumetz  
Don Williams  
Brad Redman  
Electronically:  
Staff: Administrative Assistant: Gwen Lowe  
Absent:  
Acting Administrator, Nicole Keith

A quorum being present, Mayor Blair Walkington called the meeting to order at 7:00 pm.

**19-001 AGENDA /B. REDMAN**

“THAT the Fort San Resort Village agenda be adopted as presented.”

CARRIED

**19-002 MINUTES /J. NAUMETZ**

“THAT the minutes of the Fort San Resort Village regular meeting of Council held December 11, 2018 be adopted as presented.”

CARRIED

**19-003 COMMUNICATION /S. HELFRICK**

“THAT the following communication be accepted as information and filed:

- a. NVWMA – Email from Kara Lewis regarding Recycling complaints
- b. Crime Stoppers News letter
- c. Community Policing Report – RCMP
- d. Stars – Open House Invitation
- e. SUMA – Convention Agenda

CARRIED

**19-004 REPORTS /D. WILLIAMS**

“THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management
- b. J. Naumetz – Regional Library
- c. S. Helfrick – Calling Lakes District Planning Commission
- d. G. Lowe – Administration

be accepted as presented.”

CARRIED

**19-005 FINANCIAL STATEMENT/D. WILLIAMS**

“THAT the Statement of Financial Activities for the month of December 2018, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19-006 BANK RECONCILIATION / S. HELFRICK**

“THAT the Bank Reconciliation for the month of December 2018, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19-007 ACCOUNTS FOR PAYMENT /B. REDMAN**

“THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers **5165** to **5174** totalling **\$15,860.87** is hereby approved by Resort Village Council for payment.”

CARRIED

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**19-008 GARBAGE COLLECTION AGREEMENT / J. NAUMETZ**

“THAT Fort San Council accept the Garbage Collection Agreement between the Resort Village of Fort San and Valley Lawn Services as presented, and forming part of these minutes be approved by Council.”

CARRIED

**19-009 COUNCILLOR ABSENCE /B. WALKINGTON**

“THAT Fort San Council authorize the absence of Councillor B. Redman, due to his current job Situation.”

CARRIED

**19-010 SOUTHEAST REGIONAL LIBRARY / J. NAUMETZ**

“THAT Fort San Council agree that the Southeast Regional Library fee for 2019, in the amount of \$2,493.06 be payable in two installments, the 2<sup>nd</sup> installment due July 1, 2019 in the amount of \$1,246.53, the 1<sup>st</sup> installment being paid effective January 1, 2019 in the amount of \$1,246.06, being approved for payment in Motion 18-163 Accounts for Payment at the Regular meeting of council held on December 11, 2018.”

CARRIED

**19-011 SIGNING AUTHORITY /B. WALKINGTON**

“THAT the signing authority for the Resort Village of Fort San, effective January 21, 2019, be as follows:

Mayor Blair Walkington (OR in his absence one of the following):

Councillors Steve Helfrick, John Naumetz, Bradford Redman, Donald Williams

AND

Acting Administrator Nicole Keith (OR in her absence one of the following):  
Interim Administrator Dawn Lugin, or Administrative Assistant Gwen Lowe.”

CARRIED

**19-012 DUDLEY & COMPANY LLP, LETTER OF AUDITORS RESPONSIBILITY/ B. REDMAN**

“THAT Fort San Council sign the Dudley & Company acknowledgement letter and complete the appendix - risk of fraud questioner and sign the appendix and return the original to Dudley & Company.”

CARRIED

**19-013 ADJOURNMENT /B. REDMAN**

“THAT the meeting of the Resort Village of Fort San Council be adjourned at 8:00pm.”

CARRIED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Mayor

Acting Administrator

**Next meeting: Regular Meeting Tuesday, February 19, 2019 7:00 pm**