

October 15, 2025

The regular meeting of the Council of the Resort Village of Fort San, in the Province of Saskatchewan, was held on Wednesday, October 15, 2025.

**PRESENT:**

Mayor Huntington, Councillors Hamilton, Redman, Schill, Vonk and CAO Amy Railton

**ABSENT:**

None.

**CALL TO ORDER:**

A quorum being present Mayor Huntington called the meeting to order at 6:30 p.m.

**AGENDA:**

**214-25 HAMILTON/VONK** that the agenda be adopted as presented.

**CARRIED**

**MINUTES:**

**215-25 HAMILTON/HUNTINGTON** that the minutes from the regular meeting of Council held September 16, 2025 are approved by amending motion "**198-25 REDMAN/HUNTINGTON** that Council agrees to sign the North Valley Waste Management Authority Scale and Scale House Agreement and that these costs will be included in the 2026 budget" by changing REDMAN to SCHILL.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

No business arising from the minutes.

**DELEGATION:**

Gary LaRocque presented to Council his concerns with the usage of the village easement located along his property at 125 Elm Street. Mr. LaRocque proposes that Council develops this easement into a usable back alley for residents to use as access to their yards. This will also clean up the area as some residents are using it to store items.

**216-25 HUNTINGTON/REDMAN** that Council instructs the CAO to acquire a quote for a survey and to check with ISC on what the easement is officially titled and what steps need to be taken if Council decides to move forward with development.

**CARRIED**

**PUBLIC HEARING:**

No public hearing scheduled.



**FINANCIALS:**

**217-25 REDMAN/VONK** that the accounts for approval dated October 9, 2025 cheque No. 6305 to 6315 in the amount of \$29,603.37 is approved for payment.

**CARRIED**

**218-25 HUNTINGTON/SCHILL** that the employee salaries in the amount of \$3,602.52 is approved for payment.

**CARRIED**

**219-25 VONK/REDMAN** that the bank reconciliation statement for the month of September, 2025 is approved as circulated.

**CARRIED**

**220-25 HUNTINGTON/SCHILL** that the Munisoft Software Lease in the amount of \$475.64 is approved for payment.

**CARRIED**

**221-25 REDMAN/HAMILTON** that the CRA Source Deductions in the amount of \$1,720.36 is approved for payment.

**CARRIED**

**222-25 VONK/HUNTINGTON** that the MEPP Contributions in the amount of \$984.96 is approved for payment.

**CARRIED**

**223-25 REDMAN/SCHILL** that the Education Property Tax in the amount of \$28,990.59 is approved for payment.

**CARRIED**

**224-25 REDMAN/HUNTINGTON** that the statement of financial activities for the month of September, 2025 is approved as circulated.

**CARRIED**

**OLD BUSINESS:**

**225-25 REDMAN/VONK** that Council agrees to the one time payment from Leading Thunderbird in leu of property taxes when they attain their Urban Reserve status and that their legal counsel is to provide a revised draft service agreement for Fort San Council to review.

**CARRIED**



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**NEW BUISNESS**

**226-25 HUNTINGTON/VONK** that Council wishes to move forward with the short term rental discretionary use application and that a public hearing be held at the December 16, 2025 Regular Meeting of Council.

**CARRIED**

**227-25 REDMAN/SCHILL** that Council table item “8. 2. Sample Short Term Rental Bylaw” to the December 16, 2025 Regular Meeting of Council.

**CARRIED**

**228-25 HUNTINGTON/REDMAN** that Council reconsider participation in the Regional Targeted Sector Support (TSS) Grant application proposed by the Town of Fort Qu’Appelle once detailed project information has been received, including estimated costs, the municipal cost-sharing arrangement, consultant fees and any other associated expenses.

**CARRIED**

**229-25 HAMILTON/SCHILL** that the North Valley Waste Management – Meeting Minutes August 18, 2025 having been reviewed by Council now be filed.

**CARRIED**

**230-25 VONK/SCHILL** That Council approve the proposed quote from Jeremy Walker to provide ongoing maintenance and content updates for the Resort Village of Fort San website.

**CARRIED**

*Councillor Redman declared an interest in item 8. 6. Building Permit Extension Request – 757 Fort San Road and left the meeting at 7:56 p.m.*

**231-25 HAMILTON/HUNTINGTON** that Council approve a one-year extension to the building permit for 757 Fort San Road.

**CARRIED**

*Councillor Redman returned at 7:58 p.m.*

**Human Resources – IN CAMERA**

**232-25 HUNTINGTON/VONK** that this meeting is moved to In-Camera session at 8:06 p.m. in accordance with the *Local Authority Freedom of Information and Protection of Privacy Act and The Municipalities Act*.

**CARRIED**

**OUT OF CAMERA**

**233-25 HUNTINGTON/VONK** that this meeting reconvenes to regular session at 8:10 p.m.

**CARRIED**

**234-25 HUNTINGTON/REDMAN** that Council cancel the November Regular Meeting of Council and acknowledge that the CAO will be away on an approved leave during the month of November.



**CARRIED**

**CORRESPONDENCE:**

No correspondence for this meeting.

**REPORTS:**

Councillor Vonk: reported that the last Calling Lakes District Planning Commission Committee meeting was cancelled and that at the next meeting Water Security Agency the local MLA will hopefully also be attending.


Mayor Huntington: raised the topic of the staff and Council Christmas party and asked if Council would like to have dinner following the December Council meeting.

**235-25 REDMAN/VONK** that Council adjust the start time of the December Regular Meeting of Council from 6:30 p.m. to 4:00 p.m. to accommodate a Christmas dinner with Council and staff following the meeting.

**CARRIED**

**ADJOURNMENT:**

**236-25 REDMAN** that the meeting now adjourns – 8:27 p.m.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER