

February 12, 2025

The regular meeting of the Council of the Resort Village of Fort San, in the Province of Saskatchewan, was held on Wednesday, February 12, 2025.

PRESENT:

Councillor Redman, and CAO Amy Railton
By ZOOM: Mayor Huntington, Councillors Hamilton, Vonk

ABSENT:

Councillor Schill

CALL TO ORDER:

A quorum being present Mayor Huntington called the meeting to order at 6:30 p.m.

AGENDA:

019-25 HAMILTON/REDMAN that the agenda be adopted as presented.

CARRIED

MINUTES:

020-25 HUNTINGTON/REDMAN that the minutes from the regular meeting held January 21, 2025 are approved as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES:

No business arising from the minutes.

DELEGATION:

No delegation scheduled.

PUBLIC HEARING:

021-25 HAMILTON/REDMAN that Council postponed the public hearing to the March 18, 2025 regular Council meeting due to an error on behalf of Grasslands News advertisement.

CARRIED

FINANCIALS:

022-25 HUNTINGTON/VONK that the accounts for approval dated February 6, 2025 cheque No. 6172 to 6179 in the amount of \$2,659.60 is approved for payment.

CARRIED



023-25 REDMAN/HAMILTON that the employee salaries in the amount of \$3,466.74 is approved for payment.

CARRIED

024-25 HUNTINGTON/REDMAN that the bank reconciliation statement for the month of January, 2025 is approved as circulated.

CARRIED

025-25 HUNTINGTON/HAMILTON that the Education Property Tax in the amount of \$19,093.66 is approved for payment.

CARRIED

026-25 REDMAN/HUNTINGTON that the Sasktel Mobility invoice in the amount of \$69.46 is approved for payment.

CARRIED

027-25 SCHILL/HAMILTON that the CRA Source Deduction Contributions in the amount of \$3,242.99 is approved for payment.

CARRIED

028-25 REDMAN/HAMILTON that the statement of financial activities for the month of January, 2025 is approved as circulated.

CARRIED

OLD BUSINESS:

Councillor Redman declared an interest in the Subdivision – 003714-2024- 750 Fort San Road and left the meeting at 6:45 p.m.

029-25 HAMILTON/VONK that Bylaw No 02-2025 A Bylaw of the Resort Village in the Province of Saskatchewan to amend Bylaw No. 09-02, known as the Zoning Bylaw be read a first time and that a public hearing be advertised in the local paper for the March 18, 2025 Regular Council Meeting.

CARRIED

Councillor Redman returned at 6:47 p.m.

NEW BUSINESS:

030-25 HUNTINGTON/VONK that Council requests further information regarding Host Papa's email storage services and costs and that this information is brought to the March regular meeting of Council.

CARRIED

031-25 HUNTINGTON/VONK that Council set the 2025 discount on Municipal taxes to the following, January to July 5%, August 4%, September 3%, October 2%.

CARRIED



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032-25 HAMILTON/VONK that the Council agrees to donate \$250.00 to the Fort Festival.

CARRIED

033-25 REDMAN/HAMILTON that Council appoint Jack Huntington to represent the Resort Village of Fort San with future discussions with the Rm of North Qu'Appelle regarding the Lagoon Road Maintenance Agreement.

CARRIED

CORRESPONDENCE:

No correspondence for this meeting.

REPORTS:

Councillor Hamilton reported that the Wildfire Initiative Committee has acquired an additional grant to host an information session with residents.

ADJOURNMENT:

034-25 VONK that the meeting now adjourns – 7:30 p.m.


MAYOR


CHIEF ADMINISTRATIVE OFFICER

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Bank Code: AP - AP GENERAL

Computer Cheques:

6172	2025-01-21	PP 2 Jan 9-22			
6173	2025-01-21	CIBC	Village Christmas Party		
101961		Accrual 510-900-110 - GG - Donations/Ce	Village Christmas Party	402.31	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.95	
		900-110-110 - GST Paid	Both Tax Code	2.95	405.26
12-18-24		Accrual 510-900-110 - GG - Donations/Ce	Contractor Christmas Bask	16.70	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.26	
		900-110-110 - GST Paid	Both Tax Code	0.26	16.96
12-18-2024		Accrual 510-900-110 - GG - Donations/Ce	Contractor Christmas Bask	5.57	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.09	
		900-110-110 - GST Paid	Both Tax Code	0.09	5.66
12/18/2024-2		Accrual 510-900-110 - GG - Donations/Ce	Contractor Christmas Bask	19.55	19.55
12/18/2024-3		Accrual 510-900-110 - GG - Donations/Ce	Contractors Christmas Bas	58.64	58.64
				Payment Total:	506.07
6174	2025-01-21	Sask Tel CMR	Office phone, internet, alarm		
01/10/2025		510-300-140 - GG - Utility - Phone	Office phone, internet, a	207.82	
		110-340-110 - GST Receivable - 1	Both Tax Code	9.50	
		900-110-110 - GST Paid	Both Tax Code	9.50	217.32
6175	2025-01-29	Sask Power	Streetlights		
1986-0084-5904		530-310-100 - TS - Maint. - Utility	Streetlights	1,000.58	
		110-340-110 - GST Receivable - 1	GST Tax Code	50.03	
		900-110-110 - GST Paid	GST Tax Code	50.03	1,050.61
6176	2025-01-29	Beach, Randy and Mandy	Feb rent, Dec utilities		
0156		510-300-150 - GG - Utility - Office	Feb rent, Dec utilities	138.89	
		510-290-130 - GG - Cont. - Office	Feb rent, Dec utilities	465.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	23.25	
		900-110-110 - GST Paid	GST Tax Code	23.25	627.14
6177	2025-02-05	PP 3 Jan 23- Feb 5			
6178	2025-02-06	Cochrane, Cory	February Cleaning		
0157		510-290-140 - GG - Cont. - Office	February Cleaning	112.50	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.63	
		900-110-110 - GST Paid	GST Tax Code	5.63	118.13
6179	2025-02-06	Grasslands News Group	Public Hearing-Boathouses/Pool		
29983		510-200-170 - GG - Cont. - Advert	Public Hearing-Boathouses	133.65	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.68	
		900-110-110 - GST Paid	GST Tax Code	6.68	140.33

Report Date
2025-02-06 12:08 PM

Resort Village of Fort San
List of Accounts for Approval
As of 2025-02-06
Batch: 2025-00005 to 2025-00011

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Total for AP:	2,659.60

Certified Correct and in accordance with the records.


CAO


Mayor

Resort Village of Fort San
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2025

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Penalties on Tax Arrears					
410-400-110 - Tax Penalties	230.43	230.43		230.43	
	230.43	230.43	0.00	230.43	0.00
TOTAL TAXATION:	230.43	230.43	0.00	230.43	0.00
FEES AND CHARGES					
Licenses and Permits					
420-710-100 - F&C - Building Permits	25.00	25.00		25.00	
	25.00	25.00	0.00	25.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	15.00	15.00		15.00	
	15.00	15.00	0.00	15.00	0.00
	15.00	15.00	0.00	15.00	0.00
TOTAL FEES AND CHARGES:	40.00	40.00	0.00	40.00	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	928.93	928.93		928.93	
	928.93	928.93	0.00	928.93	0.00
TOTAL INVESTMENT INCOME AND COMMIS	928.93	928.93	0.00	928.93	0.00
TOTAL REVENUES:	1,199.36	1,199.36	0.00	1,199.36	0.00

Resort Village of Fort San
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2025

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	5,286.86	5,286.86		(5,286.86)	
	5,286.86	5,286.86	0.00	(5,286.86)	0.00
Benefits					
510-130-230 - GG - Benefits - Administrator	1,171.36	1,171.36		(1,171.36)	
	1,171.36	1,171.36	0.00	(1,171.36)	0.00
	6,458.22	6,458.22	0.00	(6,458.22)	0.00
Professional/Contract Services					
510-240-100 - GG - Cont. - Memberships & Subscript	1,015.21	1,015.21		(1,015.21)	
510-290-100 - GG - Cont. - Bank Charges	20.00	20.00		(20.00)	
510-290-120 - GG - Cont. - Penny Rounding	(0.01)	(0.01)		0.01	
510-290-130 - GG - Cont. - Office Rent	465.00	465.00		(465.00)	
510-290-140 - GG - Cont. - Office Cleaning Services	118.13	118.13		(230.63)	
	1,618.33	1,618.33	0.00	(1,730.83)	0.00
Utilities					
510-300-140 - GG - Utility - Phone/Internet/Mobility	277.28	277.28		(277.28)	
510-300-150 - GG - Utility - Office Power	138.89	138.89		(138.89)	
	416.17	416.17	0.00	(416.17)	0.00
Maintenance, Material and Supplies					
510-400-120 - GG - Maint. - Software Maint	454.21	454.21		(454.21)	
	454.21	454.21	0.00	(454.21)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	8,946.93	8,946.93	0.00	(9,059.43)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-100 - PS - Fire - EMS Contract - 911	489.30	489.30		(489.30)	
525-210-110 - PS - Fire - Contracted Services	7,952.50	7,952.50		(7,952.50)	
	8,441.80	8,441.80	0.00	(8,441.80)	0.00
TOTAL FIRE PROTECTION:	8,441.80	8,441.80	0.00	(8,441.80)	0.00
TOTAL PROTECTIVE SERVICES:	8,441.80	8,441.80	0.00	(8,441.80)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	3,062.63	3,062.63		(3,062.63)	
	3,062.63	3,062.63	0.00	(3,062.63)	0.00
TOTAL MAINTENANCE:	3,062.63	3,062.63	0.00	(3,062.63)	0.00
TOTAL TRANSPORTATION SERVICES:	3,062.63	3,062.63	0.00	(3,062.63)	0.00

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Resort Village of Fort San
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2025

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
TOTAL EXPENDITURES:	<u>20,451.36</u>	<u>20,451.36</u>	<u>0.00</u>	<u>(20,563.86)</u>	<u>0.00</u>
CHANGE IN NET-FINANCIAL ASSETS	<u>(19,252.00)</u>	<u>(19,252.00)</u>	<u>0.00</u>	<u>(19,364.50)</u>	<u>0.00</u>
CHANGE IN NET ASSETS	<u>(19,252.00)</u>	<u>(19,252.00)</u>	<u>0.00</u>	<u>(19,364.50)</u>	<u>0.00</u>
CHANGE IN SURPLUS	<u>(19,252.00)</u>	<u>(19,252.00)</u>	<u>0.00</u>	<u>(19,364.50)</u>	<u>0.00</u>



Resort Village of Fort San
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2025

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
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ACCOUNT BALANCES

Cash and Investments

	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>
110-110-110 - Cash - On Hand - Petty Cash			50.00
110-110-120 - Cash - Bank - Demand	(60,305.38)	(60,305.38)	246,117.33
110-110-130 - Cash - Bank - Term Deposit			406.85
110-120-100 - Short Term Investments			169,230.97
Total Cash and Investments:	(60,305.38)	(60,305.38)	415,805.15

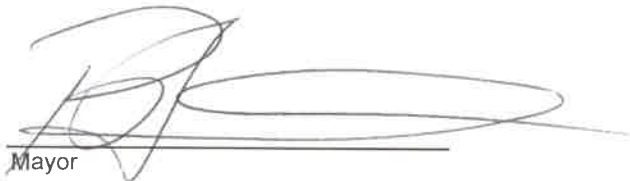
Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Current	57.82	57.82	36,210.82
110-200-110 - Municipal - Tax Receivable - Arrears	(4,351.08)	(4,351.08)	(27,225.41)
110-200-120 - Municipal - Tax Enforcement			160.00
Total Municipal Taxes Receivable:	(4,293.26)	(4,293.26)	9,145.41

Certified correct and in accordance with the records.



CAO



Mayor