

**November 19, 2024**

The regular meeting of the Council of the Resort Village of Fort San, in the Province of Saskatchewan, was held on Tuesday, November 19, 2024.

**PRESENT:**

Mayor Huntington, Councillors Redman, Schill, Hamilton and CAO Amy Railton  
By zoom: Councillor Vonk

**ABSENT:**

None.

**CALL TO ORDER:**

A quorum being present Mayor Huntington called the meeting to order at 6:30 p.m.

**AGENDA:**

**186-24 REDMAN/HAMILTON** that the agenda be adopted as amended by adding the following under "8. New Business".

10. Signage

11. Communication

**CARRIED**

**MINUTES:**

**187-24 REDMAN/SHILL** that the minutes from the regular meeting held October 15, 2024 are approved as circulated.

**CARRIED**

**BUSINESS ARISING FROM MINUTES:**

No business arising from the minutes.

**DELEGATION:**

No delegation scheduled.

**PUBLIC HEARING:**

No public hearing scheduled.



Page 1 of 6

**FINANCIALS:**

**188-24 SCHILL/HUNTINGTON** that the accounts for approval dated November 14, 2024 cheque No. 6109 to 6132 in the amount of \$42,783.36 is approved for payment.

**CARRIED**

**189-24 REDMAN/HAMILTON** that the employee salaries in the amount of \$5,168.55 is approved for payment.

**CARRIED**

**190-24 HUNTINGTON/REDMAN** that the 3<sup>rd</sup> Quarter Council Pay in the amount of \$975.00 is approved for payment.

**CARRIED**

**191-24 VONK/HAMILTON** that the bank reconciliation statement for the month of October, 2024 is approved as circulated.

**CARRIED**

**192-24 HUNTINGTON/HAMILTON** that the Education Property Tax in the amount of \$19,281.44 is approved for payment.

**CARRIED**

**193-24 HAMILTON/REDMAN** that the Sasktel Mobility invoice in the amount of \$69.46 is approved for payment.

**CARRIED**

**194-24 SCHILL/VONK** that the statement of financial activities for the month of October, 2024 is approved as circulated.

**CARRIED**

**OLD BUSINESS:**

**195-24 HUNTINGTON/VONK** that Council table "7.1 Bylaw No 03-2024 A Bylaw of the Resort Village of Fort San in the Province of Saskatchewan, to amend Bylaw No. 09-02, known as the Zoning Bylaw" to the December Regular Meeting of Council for further clarification from Village Legal Counsel as well as the Village Insurance Broker.

**CARRIED**

**Jasmin on Echo – IN CAMERA**

**196-24 HAMILTON/SCHILL** that this meeting is moved to an In-Camera session at 7:01 p.m. in accordance with the *Local Authority Freedom of Information and Protection of Privacy Act and The Municipalities Act*.

**CARRIED**



**OUT OF CAMERA**

**197-24 HAMILTON/REDMAN** that this meeting reconvenes to regular session at 7:33 p.m.

**CARRIED**

**198-24 REDMAN/VONK** that Council table "7.2 Jasmin on Echo – in Camera" to the December meeting and that the CAO continue to investigate the annexation process with Government Relations.

**CARRIED**

**199-24 HAMILTON/SCHILL** that Council approves the quote from Primetime Earthworks in the amount of \$200.00 plus tax to do maintenance work on the culverts on Miller Avenue.

**CARRIED**

**200-24 SCHILL/HUNTINGTON** that Council asks the CAO to contact the Highway Department and set up a meeting to assess a culvert at 664 Fort San Road.

**CARRIED**

**NEW BUSINESS:**

**201-24 REDMAN/HUNTINGTON** that Council move the December 17, 2024 Regular Council Meeting from 6:30 p.m. to 4:00 p.m. to accommodate the Resort Village of Fort San Christmas Party.

**CARRIED**

**202-24 SCHILL/REDMAN** that Council approves the CAO to create a Google Meet - Business Starter account to have access to for when Council is unable to attend a meeting in person.

**CARRIED**

**203-24 SCHILL/REDMAN** that pursuant to Subsection 220(1) of the Municipalities Act, the Resort Village of Fort San appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision; Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jaime Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordon Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.



The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members.

CARRIED

**204-24 SCHILL/HAMILTON** that pursuant to Subsection 221(1) of the Municipalities Act, the Resort Village of Fort San appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary of the Board of Revisions for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

**205-24 REDMAN/HUNTINGTON** that pursuant to Subsection 214(1) of the Planning and Development Act, the Resort Village of Fort San appoints Western Municipal Consulting Ltd. to manage the development appeals board process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jaime Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordon Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members.

CARRIED

**206-23 VONK/REDMAN** that pursuant to Subsection 216(3)(a) of the Planning and Development Act, the Resort Village of Fort San appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary of the Board of Revisions for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED



Page 4 of 6

**207-24 HUNTINGTON/REDMAN** that Council appoints Valerie Hamilton as the representative for the Calling Lakes Wildfire Response Initiative Committee.

CARRIED

**208-24 REDMAN/HUNTINGTON** that Council approves the CAO sign the contract agreement with Beaton planning for planning consultant services.

CARRIED

**209-24 SCHILL/VONK** that Council reviewed and accepts the Professional Building Inspections, Inc. fee review for 2025-2026.

CARRIED

**210-24 REDMAN/HUNTINGTON** that the North Valley Waste Meeting Minutes – September 16, 2024 having been reviewed by Council now be filed.

CARRIED

**211-24 SCHILL/REDMAN** that the CAO respond and outline the process to have approval for a short-term rental within the Resort Village of Fort San.

CARRIED

*Councillor Redman declared an interest in the Subdivision – 003714-2024- 750 Fort San Road and left the meeting at 8:16 p.m.*

**212-24 HUNTINGTON/SCHILL** that Council agrees to the proposed subdivision and that all costs associated be charged back to the property owner.

CARRIED

*Councillor Redman returned at 8:22 p.m.*

**213-24 HUNTINGTON/VONK** that Council table “8. 11 Communication” to the December Regular Meeting of Council for further discussion.

CARRIED

**CORRESPONDENCE:**

No correspondence for this meeting.

**REPORTS:**

The CAO informed Council that the office will be closed for the week of December 3-5 for vacation.


Councillor Schill attended a library board meeting where they discussed planning a Gala for April 2025.



Page 5 of 6

**ADJOURNMENT:**

**214-24 REDMAN** that the meeting now adjourns – 8:46 p.m.



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MAYOR



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CHIEF ADMINISTRATIVE OFFICER