

**Resort Village of Fort San**  
**Regular Meeting of Council held in the R.M. of North Qu'Appelle Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 pm Tuesday, December 17, 2019**

Present:

Council Members: Steve Helfrick  
John Naumetz  
Don Williams  
Brad Redman

Staff: Interim Administrator: Dawn Lugin  
Absent: Mayor Blair Walkington

A quorum being present, Deputy Mayor Don Williams called the meeting to order at 7:00 p.m.

**19- 149 DEPUTY MAYOR /J. NAUMETZ**

“THAT the Fort San Council nominate Don Williams as Deputy Mayor.”

CARRIED

**19- 150 AGENDA /S. HELFRICK**

“THAT the Fort San Resort Village agenda be adopted as presented.”

CARRIED

**19- 151 MINUTES /J. NAUMETZ**

“THAT the minutes of the Fort San Resort Village regular meeting of Council held November 19, 2019 be adopted as presented.”

CARRIED

**19- 152 COMMUNICATION /J. NAUMETZ**

“THAT the following communication be accepted as information and filed:

- a. North Valley Waste Management Authority- Minutes Oct 28, 2109
- b. CANOPS Fire Dispatch update – GST
- c. Town of Fort Qu'Appelle
- d. Southeast Regional Library Meeting Notes
- e. Sask. Health Authority

CARRIED

*Councillor B. Redman arrived at 7:05pm.*

**19-153 REPORTS /B. REDMAN**

“THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Authority
- b. S. Helfrick – Calling Lakes District Planning Commission
- c. D. Lugin – Administration

be accepted as presented.”

CARRIED

**19-154 ACCOUNTS FOR PAYMENT /B. REDMAN**

“THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers **5255 to 5269** totalling **\$45,088.20** is hereby approved by Resort Village Council for payment.”

CARRIED

**19- 155 BANK RECONCILIATION /B. REDMAN**

“THAT the Bank Reconciliation for the month ending November 30, 2019 attached and forming a part of these minutes, be accepted as presented.”

CARRIED

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**19-156 FINANCIAL STATEMENT /B. REDMAN**

“THAT the Statement of Financial Activities for the month of November 30, attached and forming a part of these minutes, be accepted as presented.”

CARRIED

**19- 157 ADMINISTRATOR/S. HELFRICK**

“THAT the Resort Village of Fort San Council appoint Craig Geisler as Administrator effective January 1, 2020.”

CARRIED

**19-158 SIGNING AUTHORITY /S. HELFRICK**

“THAT the signing authority for the Resort Village of Fort San, effective January 1, 2020, be as follows:

Mayor Blair Walkington (OR in his absence one of the following):  
Councillors Steve Helfrick, John Naumetz, Bradford Redman, Donald Williams

AND

Administrator Craig Geisler.”

CARRIED

**19-159 OFFICE TRANSITION/B. REDMAN**

“THAT Council Interim Administrator D. Lugin to contact and communicate with incoming Administrator C. Geisler regarding the Resort Village office transition.”

CARRIED

**19-160 MUNICIPAL REVENUE SHARING DECLARATION/J. NAUMETZ**

“THAT Council of the Resort Village of Fort San confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
2. Municipality DOES NOT operate a municipal waterworks;
3. In good standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw No. 2016-02;
5. Adoption of an Employee Code of Conduct;
6. All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Interim Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”

CARRIED

**19-161 BOARD OF REVISION /B. REDMAN**

“THAT Fort San Council approve Gord Krismer and Associates Ltd. for the Board of Revision 2020 services with following members appointed:

Clint Krismer – Chair  
Gord Krismer – Vice-Chair  
Jeff Hutton  
Kirby Bodnard  
Charmaine Luscombe  
Brenda Lauf  
Cameron Duncan  
Dave Lang  
Gail Wartman  
Christina Krismer  
Aileen Swenson - Secretary

CARRIED

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**19-162 DEVELOPMENT APPEALS BOARD /B. REDMAN**

“THAT Fort San Council approve Gord Krismer and Associates Ltd. for the Development Appeals Board 2020 services with following members appointed:

Clint Krismer – Chair  
Gord Krismer – Vice-Chair  
Jeff Hutton  
Kirby Bodnard  
Christina Krismer  
Charmaine Luscombe  
Brenda Lauf  
Cameron Duncan  
David Lang  
Gail Wartman  
Aileen Swenson - Secretary

CARRIED

**19-163 YEAR END ACCOUNTS/S. HELFRICK**

“That the Resort Village of Fort San Council authorize the Deputy Mayor and Administrator to pay all undisputed accounts for the year ending 2019.”

CARRIED

**19-164 LOT 2, BLOCK 2, PLANCN5656 DEVELOPMENT/ J. NAUMETZ**

“THAT Village Council approve of the gabion work on the environmental reserve located in front of Lot 2, Block 2, Plan CN5656, Meladale subdivision, in accordance with the application dated December 4, 2019 to Water Security Agency.”

CARRIED

**19-165 TAX ENFORCEMENT/B. REDMAN**

“That Taxervice be authorized under s. 22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:

Roll 76 Lot 8, Block 1, Plan FB4643, Ext 0, Title No. 107996271  
Roll 76 Lot 16, Block 1, Plan 101314033, Ext. 63, Title No. 107996282  
Roll 195 Lot 7, Block E, Plan FL2852, Ext. 42, title No. 139598511.”

CARRIED

**19-166 THE LOCAL AUTHORITY FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT/S. HELFRICK**

“THAT Fort San Council approve the Mayor B. Walkington to delegate his duties as “head” under *The Local Authority Freedom of information and Protection of Privacy Act* to the Interim Administrator D. Lugin.”

CARRIED

**19-167 ADJOURNMENT /B. REDMAN**

“THAT the meeting of the Resort Village of Fort San Council be adjourned at 8:41 p.m.”

CARRIED

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Next meeting to be held on**